

Summary:

Before my current role here at Siemens where my supervisory demands are predominantly demonstrated in the classroom, I had developed a long history of supervising and managing personnel in both challenging technical environments as well as dynamic administrative fields. This experience includes 17 years of leadership roles out of 22 years in the United States Navy, as well as these 19 years after the Navy.

My Supervisory and Management roles after the Navy have been especially fulfilling and include:

- Management of facilities (local & remote) that ranged in size from 40,000 to 125,000 square feet with staff that included Administrators, Technicians, Engineers, Supervisors and Managers.
- Power Plant Supervision, responsible for 52-Megawatt power production by a team of five, to include a Boiler Operator, Plant Technician, Electrician, and two Fuel handlers. Plant supervision included maintenance and operation of all equipment while meeting EPA, OSHA, and Security standards.
- As a Field Service Manager and again later as a food Production Manager, I was able to manage larger groups of personnel with a greater range of skill sets, including Operators, Quality Control Supervisors, Product Supervisors, Customer Service and Department Administrators while working firsthand with the Customer.
- In all these roles, I've maintained expertise on MS Office products to include Outlook, Word, Excel, PowerPoint, Access, and Project. Adobe products to include Acrobat Pro, Dreamweaver, Flash, Photoshop and Illustrator. Other similar programs include Bluebeam Revu.

Employment History:

Siemens Building Technologies, Inc.

Senior Training Specialist

(Jun 2011 – Present)

- Subject matter expert in providing technical support in the design and delivery (Classroom and Virtual) of training programs and projects.
- Deliver integrated, high quality solutions training for sales associates, specialists, field technicians, field engineers, project managers and/or customers.
- Assess trainee competencies including the need for additional training and provide feedback to upper management.
- Develop customized versions of existing classroom training to meet specific client needs for traditional and virtual training as requested.
- Certified Virtual Trainer, experienced at delivering (and developing) instruction in the virtual, live online synchronous environment.

DTE Energy Services

Power Plant Supervisor (Renewable Energy)

(Aug 2010 – Jun 2011)

- Responsible during the shift for all personnel and equipment involved in the production of steam and electricity using bio-fuel.
- Plans, coordinates, supervises, monitors, and controls all non-shift operations.
- As the senior individual on duty, I have the responsibility and authority to take whatever actions necessary to protect people, the environment and equipment.

Nexus Employment Solutions

Production Supervisor(Food)

(Mar 2010 – Aug 2010)

- Leadership, management and training of 2 to 7 Team Leaders, 2 to 5 Quality Control Technicians, and an SAP Administrator in skills such as management, quality compliance and overall leadership competencies.
- Direct and coordinate production and processing activities of up to 7 production lines, utilizing as many as 100 or more Line Team Members.
- Additional responsibilities include the review of production schedules to determine correct inventory levels, staffing and GMP enforcement.

Hendrickson Intl. (Truck Division)

Research & Development Lab Manager

(Oct 2008 – Mar 2010)

- Supervise day-to-day activities of eight Test Technicians, one Maintenance Technician and one Shipping & Receiving Clerk.
- Review & approve all tests conducted within the Lab.
- Develop test schedules and monitor progress, providing continuous feedback to the Program Developers, Engineers & Upper Management. This is a cross departmental responsibility.
- Ensure the safe operation, maintenance, installation and development of all Lab equipment. This includes state of the art hydraulic power units, actuators, servo valves & supporting equipment.
- Responsible for the material condition of the Lab and frequently called upon to provide tours for OEM customers and other VIP's.

Hendrickson Intl. (Stamping Division)

Manufacturing Engineering Manager

(May 2007 – Oct 2008)

- Utilizing LEAN manufacturing principles, Value Stream Mapping Techniques and advanced Management Operating Systems to supervise day-to-day activities of Development Engineer, Industrial Controls Technician & Maintenance Departments.
- My responsibilities included the development and monitoring of all manufacturing processes, SMED events, new equipment installation, plant layout, equipment & facility maintenance and plant security.
- Facility Laser Safety Officer

Maintenance & Facilities Manager

(Jun 2005 – May 2007)

- Supervise day-to-day activities of the Maintenance Supervisor
- Negotiate and approve contracts with Vendors for periodic projects.
- Manage Janitorial & Lawn Care services
- Ensure the safety and aesthetics of the facilities
- Facility Laser Safety Officer

Maintenance & Facilities Supervisor:

(April 2004 – Jun 2005)

- Supervise day-to-day activities of seven Maintenance Technicians
- Schedule, track and archive all maintenance history.
- Monitor equipment history, downtime, Technician efficiency and utilization.
- Audit completed Planned Maintenance tasks for completeness and effectiveness.

US Filter (Ultra-pure Water Division) Field Service Manager

(Mar 2002 – Oct 2003)

- Supervise day-to-day activities of six Service Delivery Men, four Service Technicians and an Administrative assistant.
- FDA Regulated program which required extensive training for each of these Technicians and Service Men. I ensured that all training requirements were met and properly documented.
- My Responsibilities included ensuring the timely delivery of filter replacements and system maintenance to hospitals, labs & dialysis centers throughout Illinois, Wisconsin & Indiana.
- I resolved customer concerns as they developed and frequently made site visits to audit Technician performance & customer satisfaction
- I conducted periodic audits to ensure that all FDA regulations were met and that Technician standards remained high.

United States Navy Various Roles

(March 1980 – March 2002)

- I worked as a Machinery Maintenance Technician in a nuclear or conventional power plant on submarines & surface ships. I gained invaluable experience working with a wide variety of advanced technical equipment onboard Navy Vessels.
- Time not spent on ships was spent as a Recruiter for the Navy. My responsibilities included determining training needs by traveling with recruiting representatives, observing sales encounters and studying sales results reports. I developed individual Recruiter results by maintaining policy and procedure resources, providing coaching, conducting training sessions and developing outcome improvement resources.
- Throughout my career, I had the opportunity to participate in a wide variety of leadership, management and communication development programs.

Major Training & Certifications:

- Certified Virtual Trainer, Langevin Learning Services, Ogdensburg, NY
- LIA Certification - Laser Safety Officer, Chicago, IL.
- OSHA Certification - Ten (10) Hour Course, Chicago, IL.
- Chief Petty Officer Leadership School, Aviation Schools Command, Pensacola, FL
- Submarine Force Quality Assurance Officer, Pearl Harbor, HI
- Engineering Laboratory Technician School, Ballston Spa, NY
- Navy Nuclear Power Training Unit, Ballston Spa, NY
- Navy Nuclear Power School, Orlando, FL
- Machinist Mate, Class "A" school, Great Lakes, IL
- Propulsion Engineering Basics, Great Lakes, IL

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